



CR#: _____

REQUEST AND AUTHORIZATION FOR TENANT BACKGROUND CHECK

Fee \$20.00 prepaid

Rental Agreement with Property Owner: _____
(Landlord Name – Don't use DBA)

Property Owner's Address: _____

Property Owner's Phone Number: _____

Tenant Information:

Last Name: _____ First Name: _____ M.I.: _____

Date of Birth: _____ Sex: _____ Soc. Sec. #: _____

Other Names Used (incl. Maiden Name): _____

Present Address: _____

Have lived at present address from: _____ to: _____

Prior Address if less than 1 year: _____

Name of prior landlord: _____

Employed: Yes () No () Name of employer: _____

I request and authorize the Village of LeRoy Police Department to conduct a search of its records for any Arrest and Contact information about me contained therein for the last five years. I give consent to release this information to above Landlord. All information provided above is true and accurate.

Please keep in mind this release is only for records on file at the Village of LeRoy Police Department. It will not include records from any other agencies (ie: Genesee County Sheriff's Department, NYS Troopers, etc.)

The information requested shall be valid for a period of one year from the date of the execution of this document.

REQUIRED: I have attached a copy of my valid NYS Driver's License or another government-issued photo identification.

Signed: _____ Date: _____

Village of LeRoy Police Department
3 West Main Street, LeRoy, NY 14482
Phone: 585-768-2527
Fax: 585-768-8037